

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, MARCH 19, 2018



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MARCH 19, 2018
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
 - a. Informational
6. Consent Agenda
 - a. Approval of Board Meeting Minutes 2/26/18
 - b. Approval of Cash Expenditures for Month of February 2018 (copy for review will be available at the meeting).
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: March 15, 2018

Park / School Meeting

Commissioner O’Grady and I met with the School District on March 7th. We discussed the IGA Agreement for Middlefork School. The School District stated they will start a week earlier and end a week sooner next year in preparation for any Middlefork School improvement. They currently plan to do work in the summer of 2019.

Budgets

Staff has begun the budgeting process for the 2018/2019 Fiscal Year. As in past years the plan is to bring the budget to the Administrative and Finance Committee in late May or early June. That would allow the board to pass the budget in tentative form at the June board meeting.

IGA Agreement for Middlefork Gym

We have made significant progress on the agreement. It is our hope to bring a final version to both boards in April.

Recreation Committee Meeting

Staff would like to schedule a Recreation Committee meeting in April. The purpose of the meeting is to discuss the potential music lineup for the 2018 State Fair/ Ribfest. Staff has currently sent out information to potential bands for the event to gauge their interest.

Recreation / Parks Committee Members

Chair: Kevin Zieziula
Buggie O`Grady
Garrick Beil

Village of Northfield Architectural Committee Meeting

The District will be attending the April 9th meeting. We have requested a variance to the sign code and are asking for approval of ground banners and sign pole banners within the Village Center and Clarkson Park to promote the Market & Music event.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, FEBRUARY 26, 2018
NORTHFIELD COMMUNITY CENTER
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners –Bickford, Knight, O’Grady, Klein, Bramlage
Also present staff members: Alexoff, Guillen, Byron
Absent: Commissioners: Zieziula, Beil, Treasurer: Morrell

Approval / Additions to Agenda

None

Audience Comments

None

Correspondence

President Bickford received a resident email regarding park district personal use of park vehicle. President Bickford reached out and stated that Director Alexoff would investigate and handle the situation and invited him to the Park Board meeting to discuss.

Director’s Report

a. IMRF Resolution

Commissioner Bickford made a motion to approve the IMRF Resolution 02-26-18-1 to include cash payments related to health insurance as IMRF earnings. Commissioner Bramlage seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Bickford, Knight, O’Grady, Klein, Bramlage

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Beil

Abstain: Commissioners: None

Motion passed

b. District 29 DRAFT IGA

The Park District and School District 29 are working on a written agreement for the district use of Middlefork School Gymnasium.

6:45pm –Treasurer Morrell arrived.

c. Informational Items

NSSRF Awards Banquet

Director Alexoff encouraged the board members to attend the NSSRA Awards Banquet. Commissioner O’Grady stated that it’s a fun event to attend.

NSSRA New Building

Director Alexoff stated after years of planning for a new home with a member agency, Northbrook Park District has asked NSSRA if they wished to partner with them on a new facility. The facility would accomplish all the goals originally established and also include a few new initiatives which have come up over the years. The Techny Park site has been identified as the site. The NSSRA Board of Directors has directed the staff to begin negotiations on what the partnership will look like. More information will be presented soon.

Consent Agenda

- a. Approval of Cash Expenditures for Month of January 2018 (copy for review will be available at the meeting).
- b. Approval of Board Meeting Minutes 1/22/18

Commissioner O'Grady made a motion to approve the Consent Agenda. Commissioner Bramlage seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein, Bramlage

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula, Beil

Abstain: Commissioners: None

Motion passed

Agency Reports

a. Finance

Taxes are ahead of budget due to timing.

Operating net was highly favorable and ahead of last year.

Balance sheet is 250k above bottom line - low on liabilities and high on assets

Staff is starting the budgeting process for next fiscal year.

b. Recreation / Park Grounds and Facility

Superintendent Byron highlighted some items from the recreation report as follows:

- Added an equipment lift in the garage
- Clarkson kitchen/catering space renovation is going well
- Outdoor ice rink season was a huge success
- Landscape agreement with District 29 is drafted for Middlefork School only
- Camp registration is open and early bird pricing is available

Commissioner Beil arrived at 7:05

- Market and Music summer programming is coming together really well. Staff is finalizing the signage. The first farmers market is June 6th
- Commissioner O'Grady was asked by a resident if non-headline bands for Ribfest have been paid. Bill Byron stated that in the past we have only paid the headline band. Staff is looking into adding an additional band this coming year; if we do, it will be paid.

ADJOURNMENT

Commissioner Bramlage made a motion to adjourn the meeting at 7:15 pm.

Commissioner Klein seconded the motion. A roll vote call was made

Voting Aye: Commissioners: Bickford, Knight, O'Grady, Klein, Bramlage, Beil

Voting Nay: Commissioners: None

Absent: Commissioner: Zieziula

Abstain: Commissioners: None

Motion passed

AGENCY REPORTS

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 02/28/2017	YTD BALANCE 02/28/2018	BUDGET	2017-18 AMENDED BUDGET	YTD
				YEAR-TO-DATE THRU 02/28/18		VARIANCE ACTUAL/BUDGET
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	410,233.03	485,316.76	416,114.75	712,000.00	69,202.01
01 3060	CONTRIBUTIONS	0.00	300.00	0.00	0.00	300.00
01 3070	BANK INTEREST	375.31	963.56	341.58	1,100.00	621.98
01 3091	NSSRA REIMBURSEMENT	0.00	0.00	0.00	6,695.00	0.00
01 3099	MISCELLANEOUS REVENUE	1,823.18	1,623.58	1,500.00	1,500.00	123.58
TOTAL REVENUES		412,431.52	488,203.90	417,956.33	721,295.00	70,247.57
Expenditures						
01 4008	FT SALARIES	178,447.68	207,102.07	210,356.00	318,236.08	(3,253.93)
01 4009	PT SALARIES	61,110.87	48,273.95	50,005.37	74,637.80	(1,731.42)
01 4015	HEALTH INSURANCE	40,550.07	45,132.19	46,800.00	72,432.78	(1,667.81)
01 4026	GAS / MILEAGE REIMBURSEMENT	4,583.57	4,550.90	4,838.46	7,400.00	(287.56)
01 4050	DUES & EDUCATION	14,900.49	12,457.63	13,898.77	17,405.00	(1,441.14)
01 4099	MISC -EXP	8,316.39	6,405.24	5,631.25	12,750.00	773.99
01 5022	PHONE	4,295.03	4,769.30	4,507.96	7,020.00	261.34
01 5023	INTERNET / CABLE	2,887.02	3,017.84	3,200.00	4,800.00	(182.16)
01 5030	PRINTING	13,902.61	0.00	0.00	0.00	0.00
01 5035	MARKETING	0.00	14,888.08	18,333.34	27,500.00	(3,445.26)
01 5040	LEGAL & PROFESSIONAL	2,730.00	1,461.63	5,625.00	7,500.00	(4,163.37)
01 5060	CONTRACTUAL	24,442.27	29,110.49	26,163.01	44,909.00	2,947.48
01 6010	SMALL EQUIPMENT	1,137.24	1,843.48	1,889.52	5,000.00	(46.04)
01 6021	SUPPLIES	2,449.59	1,943.53	5,084.08	7,175.00	(3,140.55)
01 6025	POSTAGE	4,148.64	2,955.66	4,063.13	4,420.00	(1,107.47)
01 6070	SAFETY	535.74	771.59	1,215.52	2,475.00	(443.93)
01 9992	FUND TRANSFER	0.00	0.00	0.00	95,000.00	0.00
TOTAL EXPENDITURES		364,437.21	384,683.58	401,611.41	708,660.66	(16,927.83)
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		412,431.52	488,203.90	417,956.33	721,295.00	70,247.57
TOTAL EXPENDITURES		364,437.21	384,683.58	401,611.41	708,660.66	(16,927.83)
NET OF REVENUES & EXPENDITURES		47,994.31	103,520.32	16,344.92	12,634.34	87,175.40
BEG. FUND BALANCE		224,781.24	193,593.43	193,593.43	193,593.43	
END FUND BALANCE		272,775.55	297,113.75	209,938.35	206,227.77	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		YTD
		02/28/2017	02/28/2018	YEAR-TO-DATE THRU 02/28/18	2017-18 AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 03 - RECREATION						
Revenues						
03 3010	TAXES	29,393.66	37,477.56	32,007.85	54,000.00	5,469.71
03 3020	USER FEES	484,531.46	606,569.63	513,361.63	595,166.10	93,208.00
03 3030	RENTAL	129,951.25	156,934.05	150,825.63	256,820.00	6,108.42
03 3050	CONCESSION REVENUE	3,807.53	15,057.06	11,733.34	13,400.00	3,323.72
03 3060	CONTRIBUTIONS	200.00	29,680.00	13,450.00	19,050.00	16,230.00
03 3095	REIMBURSEMENTS	365.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		648,248.90	845,718.30	721,378.45	938,436.10	124,339.85
Expenditures						
03 4008	FT SALARIES	79,112.61	94,966.52	94,612.91	144,702.82	353.61
03 4009	PT SALARIES	131,366.01	149,777.01	166,464.88	213,544.25	(16,687.87)
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
03 5021	ELECTRICITY	21,130.58	15,867.62	25,200.07	39,500.00	(9,332.45)
03 5024	WATER	1,081.88	1,170.40	1,134.87	4,700.00	35.53
03 5025	GAS	806.07	1,025.73	959.25	5,000.00	66.48
03 5035	MARKETING	0.00	1,082.90	4,200.00	6,100.00	(3,117.10)
03 5060	CONTRACTUAL	152,901.41	174,844.98	170,409.63	230,923.15	4,435.35
03 5061	REPAIR & MAINTENANCE	50,901.16	47,450.52	44,736.76	68,020.00	2,713.76
03 6010	SMALL EQUIPMENT	4,400.32	798.98	4,664.80	8,075.00	(3,865.82)
03 6020	EQUIPMENT PURCHASES	5,435.67	20,923.46	30,935.00	30,935.00	(10,011.54)
03 6021	SUPPLIES	52,131.57	48,614.63	57,387.53	98,163.46	(8,772.90)
03 6050	CONCESSION SUPPLIES	0.00	8,902.99	2,633.34	4,450.00	6,269.65
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
TOTAL EXPENDITURES		499,136.03	565,425.74	603,339.04	939,113.68	(37,913.30)
Fund 03 - RECREATION:						
TOTAL REVENUES		648,248.90	845,718.30	721,378.45	938,436.10	124,339.85
TOTAL EXPENDITURES		499,136.03	565,425.74	603,339.04	939,113.68	(37,913.30)
NET OF REVENUES & EXPENDITURES		149,112.87	280,292.56	118,039.41	(677.58)	162,253.15
BEG. FUND BALANCE		257,930.41	303,954.37	303,954.37	303,954.37	
END FUND BALANCE		407,043.28	584,246.93	421,993.78	303,276.79	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET				YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 02/28/2017	YTD BALANCE 02/28/2018	YEAR-TO-DATE THRU 02/28/18	2017-18 AMENDED BUDGET	
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	94,854.44	113,959.96	93,284.11	158,000.00	20,675.85
TOTAL REVENUES		<u>94,854.44</u>	<u>113,959.96</u>	<u>93,284.11</u>	<u>158,000.00</u>	<u>20,675.85</u>
Expenditures						
05 4008	FT SALARIES	13,578.25	13,849.92	13,818.56	21,423.98	31.36
05 4009	PT SALARIES	913.18	897.27	1,286.76	1,968.00	(389.49)
05 7010	NSSRA -EXPENSE	54,366.84	64,441.26	68,588.58	92,827.58	(4,147.32)
05 9992	FUND TRANSFER	0.00	0.00	0.00	49,686.00	0.00
TOTAL EXPENDITURES		<u>68,858.27</u>	<u>79,188.45</u>	<u>83,693.90</u>	<u>165,905.56</u>	<u>(4,505.45)</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		94,854.44	113,959.96	93,284.11	158,000.00	20,675.85
TOTAL EXPENDITURES		<u>68,858.27</u>	<u>79,188.45</u>	<u>83,693.90</u>	<u>165,905.56</u>	<u>(4,505.45)</u>
NET OF REVENUES & EXPENDITURES		25,996.17	34,771.51	9,590.21	(7,905.56)	25,181.30
BEG. FUND BALANCE		144,494.78	146,212.63	146,212.63	146,212.63	
END FUND BALANCE		170,490.95	180,984.14	155,802.84	138,307.07	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		YTD
		02/28/2017	02/28/2018	YEAR-TO-DATE	2017-18	VARIANCE
				THRU 02/28/18	AMENDED BUDGET	ACTUAL/BUDGET
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	7,139.10	8,648.61	8,248.34	12,500.00	400.27
TOTAL REVENUES		<u>7,139.10</u>	<u>8,648.61</u>	<u>8,248.34</u>	<u>12,500.00</u>	<u>400.27</u>
Expenditures						
07 5040	LEGAL & PROFESSIONAL	8,600.00	8,700.00	8,290.59	8,700.00	409.41
TOTAL EXPENDITURES		<u>8,600.00</u>	<u>8,700.00</u>	<u>8,290.59</u>	<u>8,700.00</u>	<u>409.41</u>
<hr/>						
Fund 07 - AUDITING:						
TOTAL REVENUES		7,139.10	8,648.61	8,248.34	12,500.00	400.27
TOTAL EXPENDITURES		8,600.00	8,700.00	8,290.59	8,700.00	409.41
NET OF REVENUES & EXPENDITURES		(1,460.90)	(51.39)	(42.25)	3,800.00	(9.14)
BEG. FUND BALANCE		13,503.43	17,055.20	17,055.20	17,055.20	
END FUND BALANCE		12,042.53	17,003.81	17,012.95	20,855.20	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		02/28/2017	02/28/2018	YEAR-TO-DATE THRU 02/28/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	20,804.67	24,739.93	22,114.82	36,500.00	2,625.11
TOTAL REVENUES		<u>20,804.67</u>	<u>24,739.93</u>	<u>22,114.82</u>	<u>36,500.00</u>	<u>2,625.11</u>
Expenditures						
09 4008	FT SALARIES	2,822.50	2,810.57	2,814.81	4,305.00	(4.24)
09 7020	LIABILITY INSURANCE	19,668.77	20,298.73	21,091.70	32,194.26	(792.97)
TOTAL EXPENDITURES		<u>22,491.27</u>	<u>23,109.30</u>	<u>23,906.51</u>	<u>36,499.26</u>	<u>(797.21)</u>
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		20,804.67	24,739.93	22,114.82	36,500.00	2,625.11
TOTAL EXPENDITURES		<u>22,491.27</u>	<u>23,109.30</u>	<u>23,906.51</u>	<u>36,499.26</u>	<u>(797.21)</u>
NET OF REVENUES & EXPENDITURES		(1,686.60)	1,630.63	(1,791.69)	0.74	3,422.32
BEG. FUND BALANCE		19,243.12	20,620.96	20,620.96	20,620.96	
END FUND BALANCE		17,556.52	22,251.59	18,829.27	20,621.70	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		02/28/2017	02/28/2018	YEAR-TO-DATE THRU 02/28/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	25,520.90	22,776.82	25,017.89	31,500.00	(2,241.07)
TOTAL REVENUES		<u>25,520.90</u>	<u>22,776.82</u>	<u>25,017.89</u>	<u>31,500.00</u>	<u>(2,241.07)</u>
Expenditures						
11 4011	WITHOLDING	33,841.09	36,494.88	37,395.58	58,291.31	(900.70)
TOTAL EXPENDITURES		<u>33,841.09</u>	<u>36,494.88</u>	<u>37,395.58</u>	<u>58,291.31</u>	<u>(900.70)</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		25,520.90	22,776.82	25,017.89	31,500.00	(2,241.07)
TOTAL EXPENDITURES		<u>33,841.09</u>	<u>36,494.88</u>	<u>37,395.58</u>	<u>58,291.31</u>	<u>(900.70)</u>
NET OF REVENUES & EXPENDITURES		(8,320.19)	(13,718.06)	(12,377.69)	(26,791.31)	(1,340.37)
BEG. FUND BALANCE		54,679.10	43,150.95	43,150.95	43,150.95	
END FUND BALANCE		46,358.91	29,432.89	30,773.26	16,359.64	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2017-18	YTD
		02/28/2017	02/28/2018	YEAR-TO-DATE THRU 02/28/18	AMENDED BUDGET	VARIANCE ACTUAL/BUDGET
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	32,587.00	36,625.13	32,889.74	55,000.00	3,735.39
TOTAL REVENUES		<u>32,587.00</u>	<u>36,625.13</u>	<u>32,889.74</u>	<u>55,000.00</u>	<u>3,735.39</u>
Expenditures						
13 4012	IMRF-EMPLOYER	34,132.52	32,502.22	36,231.08	53,800.05	(3,728.86)
TOTAL EXPENDITURES		<u>34,132.52</u>	<u>32,502.22</u>	<u>36,231.08</u>	<u>53,800.05</u>	<u>(3,728.86)</u>
Fund 13 - IMRF:						
TOTAL REVENUES		32,587.00	36,625.13	32,889.74	55,000.00	3,735.39
TOTAL EXPENDITURES		<u>34,132.52</u>	<u>32,502.22</u>	<u>36,231.08</u>	<u>53,800.05</u>	<u>(3,728.86)</u>
NET OF REVENUES & EXPENDITURES		(1,545.52)	4,122.91	(3,341.34)	1,199.95	7,464.25
BEG. FUND BALANCE		29,751.91	35,141.98	35,141.98	35,141.98	
END FUND BALANCE		28,206.39	39,264.89	31,800.64	36,341.93	

PERIOD ENDING 02/28/2018

ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET			YTD VARIANCE ACTUAL/BUDGET
		YTD BALANCE 02/28/2017	YTD BALANCE 02/28/2018	YEAR-TO-DATE THRU 02/28/18	
Fund 15 - CAPITAL PROJECTS					
Revenues					
15 3060	CONTRIBUTIONS	0.00	20.00	0.00	20.00
15 3099	MISCELLANEOUS REVENUE	900.00	13.79	0.00	13.79
15 9991	TRANSFER FROM REC	0.00	0.00	0.00	0.00
15 9993	TRANS. FROM NSSRA	0.00	0.00	0.00	0.00
15 9994	TRANS. FROM CORPORATE	0.00	0.00	0.00	0.00
TOTAL REVENUES		900.00	33.79	0.00	33.79
Expenditures					
15 5040	LEGAL & PROFESSIONAL	559.04	0.00	0.00	0.00
15 6020	EQUIPMENT PURCHASES	136,235.40	41,416.77	78,445.00	(37,028.23)
15 7091	LOAN REPAYMENT	175,533.00	173,066.34	173,066.00	0.34
TOTAL EXPENDITURES		312,327.44	214,483.11	251,511.00	(37,027.89)
Fund 15 - CAPITAL PROJECTS:					
TOTAL REVENUES		900.00	33.79	0.00	33.79
TOTAL EXPENDITURES		312,327.44	214,483.11	251,511.00	(37,027.89)
NET OF REVENUES & EXPENDITURES		(311,427.44)	(214,449.32)	(251,511.00)	37,061.68
BEG. FUND BALANCE		75,590.08	38,768.81	38,768.81	38,768.81
END FUND BALANCE		(235,837.36)	(175,680.51)	(212,742.19)	7,243.81
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		1,242,486.53	1,540,706.44	1,320,889.68	219,816.76
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		1,343,823.83	1,344,587.28	1,445,979.11	(101,391.83)
NET OF REVENUES & EXPENDITURES		(101,337.30)	196,119.16	(125,089.43)	321,208.59
BEG. FUND BALANCE - ALL FUNDS					
BEG. FUND BALANCE - ALL FUNDS		819,974.07	798,498.33	798,498.33	798,498.33
END FUND BALANCE - ALL FUNDS					
END FUND BALANCE - ALL FUNDS		718,636.77	994,617.49	673,408.90	749,233.91

PERIOD ENDING 02/28/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		VARIANCE
		02/28/2017	02/28/2018	YEAR-TO-DATE THRU 02/28/18	2017-18 AMENDED BUDGET	FYTD ACT VS FYTD BGD
GROUPING VALUE 'ADMINISTRATIVE'						
03 3010	TAXES	29,393.66	37,477.56	32,007.85	54,000.00	5,469.71
03 3060	CONTRIBUTIONS	200.00	50.00	0.00	0.00	50.00
03 4008	FT SALARIES	25,022.54	39,541.52	39,259.93	60,045.00	281.59
03 4095	SCHOLARSHIPS-EXPENSE	(131.25)	0.00	0.00	0.00	0.00
Net GROUPING VALUE 'ADMINISTRATIVE'		4,702.37	(2,013.96)	(7,252.08)	(6,045.00)	(5,238.12)
GROUPING VALUE 'PARKS & FACILITIES'						
03 3020	USER FEES	47,326.61	54,277.85	46,979.11	74,500.00	7,298.74
03 3030	RENTAL	129,951.25	156,934.05	150,825.63	256,820.00	6,108.42
03 3050	CONCESSION REVENUE	3,807.53	4,819.06	3,533.34	5,200.00	1,285.72
03 3095	REIMBURSEMENTS	365.00	0.00	0.00	0.00	0.00
03 4008	FT SALARIES	54,090.07	55,425.00	55,352.98	84,657.82	72.02
03 4009	PT SALARIES	38,965.26	43,292.19	41,635.25	66,172.00	1,656.94
03 5021	ELECTRICITY	21,130.58	15,867.62	25,200.07	39,500.00	(9,332.45)
03 5024	WATER	1,081.88	1,170.40	1,134.87	4,700.00	35.53
03 5025	GAS	806.07	1,025.73	959.25	5,000.00	66.48
03 5035	MARKETING	0.00	382.85	2,300.00	3,450.00	(1,917.15)
03 5060	CONTRACTUAL	44,425.22	47,695.05	51,665.91	69,928.00	(3,970.86)
03 5061	REPAIR & MAINTENANCE	50,901.16	47,450.52	44,736.76	68,020.00	2,713.76
03 6010	SMALL EQUIPMENT	4,400.32	798.98	4,664.80	8,075.00	(3,865.82)
03 6020	EQUIPMENT PURCHASES	5,435.67	20,923.46	30,935.00	30,935.00	(10,011.54)
03 6021	SUPPLIES	32,127.43	32,627.33	39,027.63	75,600.00	(6,400.30)
03 6050	CONCESSION SUPPLIES	0.00	4,357.98	2,433.34	3,600.00	1,924.64
Net GROUPING VALUE 'PARKS & FACILITIES'		(71,913.27)	(54,986.15)	(98,707.78)	(123,117.82)	(43,721.63)
GROUPING VALUE 'GENERAL PROGRAMS'						
03 3020	USER FEES	94,961.00	91,119.28	89,228.15	110,443.00	1,891.13
03 4009	PT SALARIES	13,294.00	11,246.29	18,257.96	29,723.75	(7,011.67)
03 5060	CONTRACTUAL	26,338.00	25,692.40	28,382.68	51,895.40	(2,690.28)
03 6021	SUPPLIES	1,296.28	797.48	1,174.24	2,600.00	(376.76)
Net GROUPING VALUE 'GENERAL PROGRAMS'		54,032.72	53,383.11	41,413.27	26,223.85	(11,969.84)
GROUPING VALUE 'SPECIAL EVENTS'						
03 3020	USER FEES	25,280.10	180.00	250.00	250.00	(70.00)
03 3050	CONCESSION REVENUE	0.00	10,238.00	8,200.00	8,200.00	2,038.00
03 3060	CONTRIBUTIONS	0.00	29,630.00	13,450.00	19,050.00	16,180.00
03 4009	PT SALARIES	2,137.50	2,279.30	2,650.00	2,900.00	(370.70)
03 5035	MARKETING	0.00	700.05	1,900.00	2,650.00	(1,199.95)
03 5060	CONTRACTUAL	32,043.83	26,410.00	35,482.91	35,825.50	(9,072.91)
03 6021	SUPPLIES	8,386.86	2,983.83	5,485.44	7,059.96	(2,501.61)
03 6050	CONCESSION SUPPLIES	0.00	4,545.01	200.00	850.00	4,345.01
Net GROUPING VALUE 'SPECIAL EVENTS'		(17,288.09)	3,129.81	(23,818.35)	(21,785.46)	(26,948.16)
GROUPING VALUE 'ATHLETIC PROGRAMS'						
03 3020	USER FEES	30,791.00	33,985.50	29,360.68	39,438.00	4,624.82
03 4009	PT SALARIES	1,689.00	1,142.00	4,207.17	5,347.50	(3,065.17)
03 5060	CONTRACTUAL	3,498.00	4,047.00	1,583.79	9,344.60	2,463.21
03 6021	SUPPLIES	1,050.03	1,644.50	1,264.83	2,250.00	379.67
Net GROUPING VALUE 'ATHLETIC PROGRAMS'		24,553.97	27,152.00	22,304.89	22,495.90	(4,847.11)
GROUPING VALUE 'CAMPS'						
03 3020	USER FEES	251,160.75	390,551.00	320,535.10	320,535.10	70,015.90

PERIOD ENDING 02/28/2018

RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 02/28/2017	YTD BALANCE 02/28/2018	BUDGET	2017-18 AMENDED BUDGET	VARIANCE
				YEAR-TO-DATE THRU 02/28/18		ACT VS FYTD BGD
03 4009	PT SALARIES	57,376.25	76,823.23	82,001.00	82,001.00	(5,177.77)
03 5060	CONTRACTUAL	37,632.86	57,528.53	49,212.73	49,629.65	8,315.80
03 6021	SUPPLIES	9,270.97	10,561.49	10,435.39	10,653.50	126.10
Net GROUPING VALUE 'CAMPS'		146,880.67	245,637.75	178,885.98	178,250.95	(66,751.77)
GROUPING VALUE 'FITNESS PROGRAMS'						
03 3020	USER FEES	35,012.00	36,456.00	27,008.59	50,000.00	9,447.41
03 4009	PT SALARIES	17,904.00	14,994.00	17,713.50	27,400.00	(2,719.50)
03 5060	CONTRACTUAL	8,963.50	13,472.00	4,081.61	14,300.00	9,390.39
Net GROUPING VALUE 'FITNESS PROGRAMS'		8,144.50	7,990.00	5,213.48	8,300.00	(2,776.52)
GROUPING VALUE 'INTERFUND'						
03 9992	FUND TRANSFER	0.00	0.00	0.00	85,000.00	0.00
Net GROUPING VALUE 'INTERFUND'		0.00	0.00	0.00	(85,000.00)	0.00
TOTAL REVENUES - FUND 03		648,248.90	845,718.30	721,378.45	938,436.10	124,339.85
TOTAL EXPENDITURES - FUND 03		499,136.03	565,425.74	603,339.04	939,113.68	(37,913.30)
NET OF REVENUES & EXPENDITURES		149,112.87	280,292.56	118,039.41	(677.58)	162,253.15
BEG. FUND BALANCE		257,930.41	303,954.37	303,954.37	303,954.37	
END FUND BALANCE		407,043.28	584,246.93	421,993.78	303,276.79	

03/06/2018

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT
PERIOD ENDING 02/28/2018
BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 02/28/2018	BALANCE 02/28/2017	VARIANCE
Assets				
1000	OPERATING-NORTHVIEW	87,051.59	35,587.12	51,464.47
1003	NVB PETTY CHECKING 000430023000031	1,004.87	1,104.87	(100.00)
1007	ILLINOIS FUNDS MM 007139101443	549.14	552.15	(3.01)
1010	NORTHVIEW TAX ACCT 7530000691	956,609.36	743,714.31	212,895.05
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	0.00
1015	AMERICAN CHARTERED BANK-XXX760	0.00	53.60	(53.60)
1200	ACCOUNTS RECEIVABLE	41,128.52	34,898.00	6,230.52
1250	TAXES RECEIVABLE	506,561.71	508,901.99	(2,340.28)
1300	PREPAID EXPENSES	27,668.76	11,712.50	15,956.26
	PROVIDED FOR LONG TERM		91,669.00	(91,669.00)
	PROVIDED FOR LONG TERM	1,733,333.00	1,866,666.00	(133,333.00)
TOTAL ASSETS		3,354,006.95	3,294,959.54	59,047.41
Liabilities				
2010	ACCRUED PAYABLES/PAYROLL	0.00	(2.17)	2.17
2011	EMPLOYEE COMPENSATION	39,130.00	32,630.00	6,500.00
2050	DEFERRED INCOME	79,380.00	76,130.00	3,250.00
2060	DEFERRED TAX REVENUE	506,561.71	508,901.99	(2,340.28)
2105	HEALTH CARE FSA	0.00	100.20	(100.20)
2300	FAMILY CREDIT	734.75	227.75	507.00
	LOAN-VILLAGE OF NORTHFIELD		91,669.00	(91,669.00)
	LOAN-AMERICAN CHARTERED	1,733,333.00	1,866,666.00	(133,333.00)
TOTAL LIABILITIES		2,359,139.46	2,576,322.77	(217,183.31)
Fund Equity				
9000	Beginning Fund Balance	798,498.33	819,974.07	(21,475.74)
TOTAL FUND EQUITY		798,498.33	819,974.07	(21,475.74)
Total - All Funds	Net Revenue	196,369.16	(101,337.30)	(297,706.46)
	Ending Fund Balance	994,867.49	718,636.77	

Superintendent's Report

Bill Byron

March 2018

Willow Park

- We are about to begin preparing the park for spring sports, most of which begin the first week of April.

Clarkson Park

- The interior renovation is almost complete. The bathrooms and kitchen have been painted and the plumbing work is completed except for the final connection of the sink. Most of the appliances have arrived and the sink should arrive the week of March 19th. We hope to have the new countertop installed as well the week of March 19th. We are on track to be finished by the end of the month.
- We are utilizing our seasonal staff that is home for spring break to do spring cleanup landscaping around the park.

Fox Meadow Park

- No updates this month.

Community Center

- No updates this month.

School District 29

- The proposed landscape IGA for the Middlefork School grounds was sent to District 29 on February 26th. We have not heard back yet on whether the school district plans to accept our proposal.

Recreation Board Report
March 2018
Jim Reuter
Nada Becker
Vicki Frullani

Afterschool Rec.

Afterschool Recreation spring session starts April 2nd. We have 1 child that re-registered for the spring session and we are waiting on a few more.

Afterschool Classes

Winter programs continue to run smoothly and are set to wrap up the week of March 19th right before District 29's Spring Break. Spring classes are scheduled to kick off on Monday, April 9th and run through June 8th.

Birthday Parties

The month of March had 5 birthday parties: 3 sports parties, 1 balloon party, and 1 dance party. We have already started booking for April as well.

Camp

Camp registration is overall on pace with last year through this month and I expect numbers will increase more quickly after Spring Break. Early Bird registration prices end on March 31st and standard pricing will apply from April 1st through the rest of the summer. The Counselor in Training program continues to fill up and we already have more than 30 CIT's in the program. 22 staff from last year will be returning for another summer and we are looking to hire 11 new counselors.

Panther Basketball

The 5th grade boys' team finished the season 14-2 in the 5th Grade Boys B Conference of the NSBL. They took 2nd place in their Conference Tournament and had their end of the season party at the Community Center on March 10th to celebrate a fun, successful season.

Fitness

Memberships have continued to come in regularly throughout the month of March and we have already had 22 new registrations/renewals since March 1st. With members continuing to join/renew almost daily we are maintaining at or around 300 active members.

Community Center Rentals

Wildcat Jrs. Volleyball season has been running all winter and will continue their similar, 5-day a week schedule through June 15th. Pickleball continues to run successfully on Friday evenings and Saturday afternoons in the gym. Players have already begun to ask about outdoor use once it is warm enough and our new Pickleball courts are built.

Clarkson Rentals

We're starting to book summer rentals. Saturdays in June are almost full.

KWBA and TGSA have both begun to schedule games within their allotted time slots on the baseball and softball fields. StrikeZone Waterdogs, Stoppers Baseball Club, Diamond Instincts, Top Tier North, and the Great Lakes Gladiators have all had their league scheduling meetings and gotten their game and practice schedules to us. All of our user groups are locked into their scheduled field times and we are planning to open the fields on Monday, April 2nd. New Trier Softball and TeamOne Lacrosse will also be using Field 4 for some of their activities this spring.

Special Events

This year's Eggstravaganza will be on Saturday, March 31st.

Spring/Summer Program Guide

The Spring/Summer Program Guide is expected in homes the week of March 12th. It is also available online and was emailed to families with young children through 3rd grade which allowed them even more time to look at spring classes.