

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, JULY 31, 2017



**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, JULY 31, 2017  
NORTHFIELD COMMUNITY CENTER  
BOARD ROOM 6:30 PM**

**AGENDA**

1. Roll Call
2. Approval / Additions to Agenda
3. Audience Comments
4. Correspondence
5. Director's Report
  - a. Budget and Appropriations Ordinance 07-31-17-01
  - b. Digital Marketing & Customer Engagement
  - c. Informational Items
6. Consent Agenda
  - a. Approval of Board Meeting Minutes 6/26/17
  - b. Approval of Cash Expenditures for Month of June 2017 (copy for review will be available at the meeting).
7. Agency Reports
  - a. Finance
  - b. Recreation / Park Grounds and Facility
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

# CORRESPONDENCE

# DIRECTOR'S REPORT

To: Park Board of Commissioners  
From: George Alexoff  
Subject: Approval of the 2017-2018 Budget and Appropriation Ordinance  
Date: July 26, 2017

On June 26, 2017 the Park Board of Commissioners approved the 2017-2018 Budget in Tentative Form.

Staff had projected two items to be completed in the 2016-2017 fiscal year. Unfortunately they were not able to be completed as projected. After speaking with our auditors it was recommended to include these items in the 2017 – 2018 Budget. These items have been updated and are included in the Budget and Appropriations Ordinance attached.

A public hearing to discuss the budget will be conducted on July 31, 2017 at 6:15 p.m. to discuss the proposed budget and answer any questions from the public.

Staff would recommend approving the 2017-2018 Budget and Appropriation Ordinance 07-31-17-01 as presented.

NORTHFIELD PARK DISTRICT  
 COMBINED BUDGET AND APPROPRIATIONS ORDINANCE #07-31-17-1  
 JULY 1, 2017-JUNE 30, 2018

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

WHEREAS, The Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, caused to be prepared in tentative form, a combined budget and appropriation Ordinance and the secretary of this board has made the same conveniently available to public inspection for at least 30 days prior to action thereon, and

WHEREAS, a public hearing was held as to such budget and appropriation ordinance on the 25th day of July 2016 and notice of said hearing was given by publication at least one week prior there to as required by law and all other legal requirements have been complied with,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHFIELD PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Northfield Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said District, as specified in section 2 for the fiscal year.

SECTION 2. THE AMOUNTS BUDGETED AND APPROPRIATED FOR EACH PURPOSE ARE AS FOLLOWS:

	<b>BUDGETED</b>	<b>APPROPRIATED</b>
<b>I. CORPORATE FUND</b>	<b>\$ 613,660.66</b>	<b>\$ 767,075.83</b>
Salaries & Wages	392,874	491,092
Contractual Services	91,729	114,661
Office Equipment & Supplies	19,070	23,838
Medical Insurance	72,433	90,541
Miscellaneous Expenses	37,555	46,944
<b>II. RECREATION FUND</b>	<b>\$ 854,148.72</b>	<b>\$ 1,067,685.90</b>
Salaries & Wages	358,247	447,809
Contractual Services	286,223	357,779
Repairs	68,020	85,025
Equipment & Supplies	141,659	177,073
<b>III. CAPITAL FUND</b>	<b>\$ 261,211.00</b>	<b>\$ 326,513.75</b>
Equipment	88,145	110,181
Capital Projects	173,066	216,333
Debt Certificates		0

<b>III.</b>	<b>HANDICAPPED FUND</b>	<b>\$ 116,219.56</b>	<b>\$ 145,274.45</b>
<b>IV.</b>	<b>LIABILITY INSURANCE FUND</b>	<b>\$ 36,499.26</b>	<b>\$ 45,624.08</b>
<b>V.</b>	<b>AUDITING</b>	<b>\$ 8,700.00</b>	<b>\$ 10,875.00</b>
<b>VI.</b>	<b>SOCIAL SECURITY</b>	<b>\$ 58,291.31</b>	<b>\$ 72,864.14</b>
<b>VII.</b>	<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>\$ 53,800.05</b>	<b>\$ 67,250.06</b>
	<b>TOTAL FOR ALL FUNDS:</b>	<b>\$ 2,002,530.56</b>	<b>\$ 2,503,163.20</b>

Section 3. Pursuant to law, the following determinations have been and are hereby

Made a part hereof:

A Estimated cash on hand at the beginning of the fiscal year is	\$904,770
B Estimated cash expected to be received during the fiscal year from all sources is	\$1,654,515
C Estimated expenditures contemplated for the fiscal year are	\$1,756,071
D Estimated cash expected to be on hand at the end of the fiscal year is	\$803,213

Section 4. All unexpended balances of the appropriations for the fiscal year ending, June 30, 2017 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other item provided in this Ordinance, pursuant to Law.

Section 5. This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning JULY 1, 2017 and ending JUNE 30, 2018, or any other fiscal year.

Section 6. This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with County Clerk of Cook County, Illinois, together with certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, with thirty (30) days after its passage and approval, as provided by law.

Approved by roll call this 31st day of July 2017.

Ayes: **BICKFORD, KNIGHT, O'GRADY, ZIEZIULA, KLEIN, BRAMLAGE, BEIL**

Nays: **NONE**

Absent: **BICKFORD, KNIGHT, O'GRADY, ZIEZIULA, KLEIN, BRAMLAGE, BEIL**

SIGNED: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Steve Bickford George Alexoff  
President Secretary  
Board of Park Commissioners



STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Edward Morrell, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois and that as such Treasurer I am Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify the estimated revenues by source anticipated to be received by the Northfield Park District, Cook County Illinois for the fiscal year beginning on the 1st day of July, 2017 and ending on the 30th day June 2018 as follows:

SOURCE	AMOUNT
Property Taxes	1,059,500
User Fees	595,166
Rentals	256,820
Concessions	13,400
Interest Income	1,100
Miscellaneous	1,500
Contributions/ Sponsorship	19,050
 Total Revenue	 <b>\$ 1,946,536.10</b>

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Northfield Park District at Northfield on the 31st day of July 2017

\_\_\_\_\_  
Edward Morrell, Treasurer  
Northfield Park District

STATE OF ILLINOIS) S.S.  
COUNTY OF COOK )

**SECRETARY’S CERTIFICATE**

I, George Alexoff, do hereby certify that I am Secretary of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I here unto affix my official signature and the Seal of said Park District at Northfield, Illinois, this 31ST day of July 2017.

(Seal)

\_\_\_\_\_  
George Alexoff, Secretary  
Board of Park Commissioners  
Northfield Park District

Northfield Park District 2017-2018 Budget Report

SUMMARY OF ALL FUNDS

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>TOTAL REVENUES</b>		\$ 1,834,282	\$ 1,911,333	\$ 1,953,231	\$ 41,898
<b>TOTAL EXPENDITURES</b>		\$ 2,062,766	\$ 2,007,302	\$ 2,002,531	\$ (4,771)
<b>NET OF REVENUES/EXPENDITURES</b>		\$ (228,484)	\$ (95,969)	\$ (49,300)	\$ 46,669
BEGINNING FUND BALANCE		\$ 819,974	\$ 819,974	\$ 724,005	
FISCAL YEAR RESERVES		\$ (228,484)	\$ (95,969)	\$ (49,300)	
<b>FUND BALANCE ENDING</b>		\$ 591,490	\$ 724,005	\$ 674,705	\$ -
<b>ALLOCATIONS</b>					
ASSIGNED	EMERGENCY FUND ALLOCATION 25%	\$ 384,880	\$ 385,564	\$ 435,330	
UNASSIGNED	CORPORATE	\$ 29,750	\$ 47,889	\$ 47,303	
UNASSIGNED	RECREATION	\$ 69,379	\$ 78,609	\$ 48,241	
RESTRICTED	NSSRA	\$ 69,671	\$ 119,824	\$ 108,039	
RESTRICTED	AUDIT	\$ 14,428	\$ 14,866	\$ 18,641	
RESTRICTED	LIABILITY	\$ 9,320	\$ 11,963	\$ 11,374	
RESTRICTED	SOCIAL SECURITY	\$ 33,175	\$ 28,842	\$ 791	
RESTRICTED	IMRF	\$ 23,252	\$ 23,191	\$ 23,255	
UNRESTRICTED ASSIC	OTHER CAPITAL PROJECTS	\$ (42,366)	\$ 13,257	\$ (18,268)	
<b>TOTAL ALLOCATIONS</b>		\$ 591,490	\$ 724,005	\$ 674,706	
<b>ENDING UNASSIGNED FUNDS</b>		\$ 0	\$ (0)	\$ (1)	\$ -

**Northfield Park District 2017-2018 Budget Report**

**SUMMARY OF OPERATING ACTIVITIES**

This report excludes the capital fund

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>2016-17 AMENDED BUDGET</b>	<b>2016-17 PROJECTED ACTIVITY</b>	<b>2017-18 PROPOSED BUDGET</b>	<b>2017-2018 Budget vs 2016-2017 Projected</b>
<b>TAXES FOR ALL FUNDS</b>		\$ 1,052,600	\$ 1,055,847	\$ 1,059,500	\$ 3,653
<b>OTHER REVENUE</b>		\$ 775,335	\$ 848,086	\$ 887,036	\$ 38,950
<b>TOTAL REVENUES</b>		<b>\$ 1,834,282</b>	<b>\$ 1,910,433</b>	<b>\$ 1,953,231</b>	<b>\$ 42,798</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,539,521</b>	<b>\$ 1,542,260</b>	<b>\$ 1,741,324</b>	<b>\$ 199,064</b>
<b>NET OF REVENUES/EXPENDITURES</b>		<b>\$ 294,761</b>	<b>\$ 368,173</b>	<b>\$ 211,907</b>	<b>\$ (156,266)</b>

Northfield Park District 2017-2018 Budget Report

CORPORATE 01

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>REVENUES</b>					
3010	TAXES	\$ 695,000	\$ 699,660	\$ 712,000	\$ 12,340
3070	BANK INTEREST	\$ 1,200	\$ 1,100	\$ 1,100	\$ -
3091	NSSRA REIMBURSEMENT	\$ 6,347	\$ 6,500	\$ 6,695	\$ 195
3099	MISCELLANEOUS REVENUE	\$ 1,500	\$ 1,823	\$ 1,500	\$ (323)
<b>TOTAL REVENUES</b>		<b>\$ 704,047</b>	<b>\$ 709,083</b>	<b>\$ 721,295</b>	<b>\$ 12,212</b>
<b>EXPENDITURES</b>					
4008	FT SALARIES	\$ 281,259	\$ 275,000	\$ 318,236	\$ 43,236
4009	PT SALARIES	\$ 88,555	\$ 98,000	\$ 74,638	\$ (23,362)
4015	HEALTH INSURANCE	\$ 60,454	\$ 61,339	\$ 72,433	\$ 11,094
4026	GAS / MILEAGE REIMBURSEMENT	\$ 7,200	\$ 7,000	\$ 7,400	\$ 400
4050	DUES & EDUCATION	\$ 19,057	\$ 16,500	\$ 17,405	\$ 905
4099	MISC -EXP	\$ 15,000	\$ 15,000	\$ 12,750	\$ (2,250)
5022	PHONE	\$ 6,000	\$ 6,840	\$ 7,020	\$ 180
5023	INTERNET / CABLE	\$ 4,788	\$ 4,390	\$ 4,800	\$ 410
5030	PRINTING	\$ 31,450	\$ 17,990	\$	\$ (17,990)
5035	MARKETING	\$	\$	\$ 27,500	\$ 27,500
5040	LEGAL & PROFESSIONAL	\$ 9,600	\$ 5,000	\$ 7,500	\$ 2,500
5060	CONTRACTUAL	\$ 47,894	\$ 38,762	\$ 44,909	\$ 6,147
6010	SMALL EQUIPMENT	\$ 5,000	\$ 4,400	\$ 5,000	\$ 600
6021	SUPPLIES	\$ 4,800	\$ 4,000	\$ 7,175	\$ 3,175
6025	POSTAGE	\$ 4,395	\$ 4,350	\$ 4,420	\$ 70
6070	SAFETY	\$ 2,210	\$ 2,210	\$ 2,475	\$ 265
<b>TOTAL EXPENDITURES</b>		<b>\$ 587,663</b>	<b>\$ 560,781</b>	<b>\$ 613,661</b>	<b>\$ 52,880</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 01</b>		<b>\$ 116,384</b>	<b>\$ 148,302</b>	<b>\$ 107,634</b>	<b>\$ (40,668)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 224,781</b>	<b>\$ 224,781</b>	<b>\$ 188,084</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ 116,384</b>	<b>\$ 148,302</b>	<b>\$ 107,634</b>	
<b>INTERFUND TRANSFER TO CAPITAL</b>		<b>\$ 164,500</b>	<b>\$ 185,000</b>	<b>\$ 95,000</b>	
<b>FUND BALANCE ENDING</b>		<b>\$ 176,665</b>	<b>\$ 188,084</b>	<b>\$ 200,718</b>	<b>\$ -</b>
<b>EMERGENCY OPERATING ALLOCATION 25%</b>		<b>\$ 146,916</b>	<b>\$ 140,195</b>	<b>\$ 153,415</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 146,916</b>	<b>\$ 140,195</b>	<b>\$ 153,415</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 29,750</b>	<b>\$ 47,889</b>	<b>\$ 47,303</b>	<b>\$ -</b>

Northfield Park District 2017-2018 Budget Report

RECREATION 03

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>REVENUES</b>					
3010	TAXES	\$ 48,800	\$ 50,427	\$ 54,000	\$ 3,573
3020	USER FEES	\$ 453,289	\$ 547,638	\$ 595,166	\$ 47,528
3030	RENTAL	\$ 315,866	\$ 293,272	\$ 256,820	\$ (36,452)
3050	CONCESSION REVENUE	\$ 3,480	\$ 3,686	\$ 13,400	\$ 9,714
3060	CONTRIBUTIONS		\$ 200	\$ 19,050	\$ 18,850
3095	REIMBURSEMENTS		\$ 365		\$ (365)
<b>TOTAL REVENUES</b>		<b>\$ 821,435</b>	<b>\$ 895,588</b>	<b>\$ 938,436</b>	<b>\$ 42,848</b>
<b>EXPENDITURES</b>					
4008	FT SALARIES	\$ 120,505	\$ 120,500	\$ 144,703	\$ 24,203
4009	PT SALARIES	\$ 185,940	\$ 172,344	\$ 213,544	\$ 41,200
4095	SCHOLARSHIPS-EXPENSE	\$ 1			\$ -
5021	ELECTRICITY	\$ 25,700	\$ 35,916	\$ 39,500	\$ 3,584
5024	WATER	\$ 4,440	\$ 4,300	\$ 4,700	\$ 400
5025	GAS	\$ 4,600	\$ 4,885	\$ 5,000	\$ 115
5035	MARKETING			\$ 6,100	\$ 6,100
5060	CONTRACTUAL	\$ 173,826	\$ 201,671	\$ 230,923	\$ 29,252
5061	REPAIR & MAINTENANCE	\$ 66,750	\$ 80,175	\$ 68,020	\$ (12,155)
6010	SMALL EQUIPMENT	\$ 11,675	\$ 8,790	\$ 8,075	\$ (715)
6020	EQUIPMENT PURCHASES		\$ 5,436	\$ 30,935	\$ 25,499
6021	SUPPLIES	\$ 90,152	\$ 98,010	\$ 98,199	\$ 189
6050	CONCESSION SUPPLIES		\$ 3,500	\$ 4,450	\$ 950
<b>TOTAL EXPENDITURES</b>		<b>\$ 683,589</b>	<b>\$ 735,528</b>	<b>\$ 854,149</b>	<b>\$ 118,621</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 03</b>		<b>\$ 137,846</b>	<b>\$ 160,060</b>	<b>\$ 84,287</b>	<b>\$ (75,773)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 257,930</b>	<b>\$ 257,930</b>	<b>\$ 262,491</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ 137,846</b>	<b>\$ 160,060</b>	<b>\$ 84,287</b>	
<b>INTERFUND TRANSFER TO CAPITAL</b>		<b>\$ 155,501</b>	<b>\$ 155,500</b>	<b>\$ 85,000</b>	
<b>FUND BALANCE ENDING</b>		<b>\$ 240,276</b>	<b>\$ 262,491</b>	<b>\$ 261,778</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 170,897</b>	<b>\$ 183,882</b>	<b>\$ 213,537</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 170,897</b>	<b>\$ 183,882</b>	<b>\$ 213,537</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 69,379</b>	<b>\$ 78,609</b>	<b>\$ 48,241</b>	<b>\$ -</b>

Northfield Park District 2017-2018 Budget Report

NSSRA 05

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>REVENUES</b>					
3010	TAXES	\$ 160,000	\$ 162,517	\$ 158,000	\$ (4,517)
<b>TOTAL REVENUES</b>		<b>\$ 160,000</b>	<b>\$ 162,517</b>	<b>\$ 158,000</b>	<b>\$ (4,517)</b>
<b>EXPENDITURES</b>					
4008	FT SALARIES	\$ 20,947	\$ 21,415	\$ 21,424	\$ 9
4009	PT SALARIES	\$ 1,270	\$ 1,436	\$ 1,968	\$ 532
7010	NSSRA -EXPENSE	\$ 97,410	\$ 77,850	\$ 92,828	\$ 14,978
<b>TOTAL EXPENDITURES</b>		<b>\$ 119,627</b>	<b>\$ 100,701</b>	<b>\$ 116,220</b>	<b>\$ 15,518</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 05</b>		<b>\$ 40,373</b>	<b>\$ 61,816</b>	<b>\$ 41,780</b>	<b>\$ (20,035)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 144,495</b>	<b>\$ 144,495</b>	<b>\$ 145,000</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ 40,373</b>	<b>\$ 61,816</b>	<b>\$ 41,780</b>	
<b>INTERFUND TRANSFERS</b>		<b>\$ 85,290</b>	<b>\$ 61,311</b>	<b>\$ 49,686</b>	
<b>FUND BALANCE ENDING</b>		<b>\$ 99,578</b>	<b>\$ 145,000</b>	<b>\$ 137,094</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 29,907</b>	<b>\$ 25,175</b>	<b>\$ 29,055</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 29,907</b>	<b>\$ 25,175</b>	<b>\$ 29,055</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 69,671</b>	<b>\$ 119,824</b>	<b>\$ 108,039</b>	<b>\$ -</b>

**Northfield Park District 2017-2018 Budget Report**

**AUDIT 07**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>2016-17 AMENDED BUDGET</b>	<b>2016-17 PROJECTED ACTIVITY</b>	<b>2017-18 PROPOSED BUDGET</b>	<b>2017-2018 Budget vs 2016-2017 Projected</b>
<b>REVENUES</b>					
3010	TAXES	\$ 11,800	\$ 12,113	\$ 12,500	\$ 387
<b>TOTAL REVENUES</b>		<b>\$ 11,800</b>	<b>\$ 12,113</b>	<b>\$ 12,500</b>	<b>\$ 387</b>
<b>EXPENDITURES</b>					
5040	LEGAL & PROFESSIONAL	\$ 8,700	\$ 8,600	\$ 8,700	\$ 100
<b>TOTAL EXPENDITURES</b>		<b>\$ 8,700</b>	<b>\$ 8,600</b>	<b>\$ 8,700</b>	<b>\$ 100</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 07</b>		<b>\$ 3,100</b>	<b>\$ 3,513</b>	<b>\$ 3,800</b>	<b>\$ 287</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 13,503</b>	<b>\$ 13,503</b>	<b>\$ 17,016</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ 3,100</b>	<b>\$ 3,513</b>	<b>\$ 3,800</b>	
<b>INTERFUND TRANSFERS</b>					
<b>FUND BALANCE ENDING</b>		<b>\$ 16,603</b>	<b>\$ 17,016</b>	<b>\$ 20,816</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 2,175</b>	<b>\$ 2,150</b>	<b>\$ 2,175</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 2,175</b>	<b>\$ 2,150</b>	<b>\$ 2,175</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 14,428</b>	<b>\$ 14,866</b>	<b>\$ 18,641</b>	<b>\$ -</b>



Northfield Park District 2017-2018 Budget Report

LIABILITY 09

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>REVENUES</b>					
3010	TAXES	\$ 35,000.00	\$ 35,393.63	\$ 36,500.00	\$ 1,106.37
<b>TOTAL REVENUES</b>		<b>\$ 35,000.00</b>	<b>\$ 35,393.63</b>	<b>\$ 36,500.00</b>	<b>\$ 1,106.37</b>
<b>EXPENDITURES</b>					
4008	FT SALARIES	\$ 4,242.00	\$ 4,250.00	\$ 4,305.00	\$ 55.00
7020	LIABILITY INSURANCE	\$ 31,696.26	\$ 29,889.17	\$ 32,194.26	\$ 2,305.09
<b>TOTAL EXPENDITURES</b>		<b>\$ 35,938.26</b>	<b>\$ 34,139.17</b>	<b>\$ 36,499.26</b>	<b>\$ 2,360.09</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 09</b>		<b>\$ (938.26)</b>	<b>\$ 1,254.46</b>	<b>\$ 0.74</b>	<b>\$ (1,253.72)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 19,243.12</b>	<b>\$ 19,243.12</b>	<b>\$ 20,497.58</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ (938.26)</b>	<b>\$ 1,254.46</b>	<b>\$ 0.74</b>	
<b>INTERFUND TRANSFERS</b>					
<b>FUND BALANCE ENDING</b>		<b>\$ 18,304.86</b>	<b>\$ 20,497.58</b>	<b>\$ 20,498.32</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 8,984.57</b>	<b>\$ 8,534.79</b>	<b>\$ 9,124.82</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 8,984.57</b>	<b>\$ 8,534.79</b>	<b>\$ 9,124.82</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 9,320.30</b>	<b>\$ 11,962.79</b>	<b>\$ 11,373.51</b>	<b>\$ -</b>

Northfield Park District 2017-2018 Budget Report

SOCIAL SECURITY 11

ACCOUNT	DESCRIPTION	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	2017-18 PROPOSED BUDGET	2017-2018 Budget vs 2016-2017 Projected
<b>REVENUES</b>					
3010	TAXES	\$ 46,000.00	\$ 40,728.36	\$ 31,500.00	\$ (9,228.36)
<b>TOTAL REVENUES</b>		<b>\$ 46,000.00</b>	<b>\$ 40,728.36</b>	<b>\$ 31,500.00</b>	<b>\$ (9,228.36)</b>
<b>EXPENDITURES</b>					
4011	WITHOLDING	\$ 54,003.00	\$ 53,252.09	\$ 58,291.31	\$ 5,039.22
<b>TOTAL EXPENDITURES</b>		<b>\$ 54,003.00</b>	<b>\$ 53,252.09</b>	<b>\$ 58,291.31</b>	<b>\$ 5,039.22</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 11</b>		<b>\$ (8,003.00)</b>	<b>\$ (12,523.73)</b>	<b>\$ (26,791.31)</b>	<b>\$ (14,267.58)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 54,679.10</b>	<b>\$ 54,679.10</b>	<b>\$ 42,155.37</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ (8,003.00)</b>	<b>\$ (12,523.73)</b>	<b>\$ (26,791.31)</b>	
<b>INTERFUND TRANSFERS</b>					
<b>FUND BALANCE ENDING</b>		<b>\$ 46,676.10</b>	<b>\$ 42,155.37</b>	<b>\$ 15,364.06</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 13,500.75</b>	<b>\$ 13,313.02</b>	<b>\$ 14,572.83</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 13,500.75</b>	<b>\$ 13,313.02</b>	<b>\$ 14,572.83</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 33,175.35</b>	<b>\$ 28,842.35</b>	<b>\$ 791.23</b>	<b>\$ -</b>

**Northfield Park District 2017-2018 Budget Report**

**IMRF 13**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>2016-17 AMENDED BUDGET</b>	<b>2016-17 PROJECTED ACTIVITY</b>	<b>2017-18 PROPOSED BUDGET</b>	<b>2017-2018 Budget vs 2016-2017 Projected</b>
<b>REVENUES</b>					
3010	TAXES	\$ 56,000.00	\$ 55,007.85	\$ 55,000.00	\$ (7.85)
<b>TOTAL REVENUES</b>		<b>\$ 56,000.00</b>	<b>\$ 55,007.85</b>	<b>\$ 55,000.00</b>	<b>\$ (7.85)</b>
<b>EXPENDITURES</b>					
4012	IMRF-EMPLOYER	\$ 50,000.00	\$ 49,254.72	\$ 53,800.05	\$ 4,545.33
<b>TOTAL EXPENDITURES</b>		<b>\$ 50,000.00</b>	<b>\$ 49,254.72</b>	<b>\$ 53,800.05</b>	<b>\$ 4,545.33</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 13</b>		<b>\$ 6,000.00</b>	<b>\$ 5,753.13</b>	<b>\$ 1,199.95</b>	<b>\$ (4,553.18)</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 29,751.91</b>	<b>\$ 29,751.91</b>	<b>\$ 35,505.04</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ 6,000.00</b>	<b>\$ 5,753.13</b>	<b>\$ 1,199.95</b>	
<b>INTERFUND TRANSFERS</b>					
<b>FUND BALANCE ENDING</b>		<b>\$ 35,751.91</b>	<b>\$ 35,505.04</b>	<b>\$ 36,704.99</b>	<b>\$ -</b>
<b>EMERGENCY FUND ALLOCATION 25%</b>		<b>\$ 12,500.00</b>	<b>\$ 12,313.68</b>	<b>\$ 13,450.01</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ 12,500.00</b>	<b>\$ 12,313.68</b>	<b>\$ 13,450.01</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 23,251.91</b>	<b>\$ 23,191.36</b>	<b>\$ 23,254.98</b>	<b>\$ -</b>

**Northfield Park District 2017-2018 Budget Report**

**CAPITAL 15**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>2016-17 AMENDED BUDGET</b>	<b>2016-17 PROJECTED ACTIVITY</b>	<b>2017-18 PROPOSED BUDGET</b>	<b>2017-2018 Budget vs 2016-2017 Projected</b>
<b>REVENUES</b>					
3099	MISCELLANEOUS REVENUE		\$ 900		\$ (900)
<b>TOTAL REVENUES</b>			<b>\$ 900</b>	<b>\$ -</b>	<b>\$ (900)</b>
<b>EXPENDITURES</b>					
5040	LEGAL & PROFESSIONAL	\$ 25,000	\$ 15,559		\$ (15,559)
5060	CONTRACTUAL	\$ 4			\$ -
6020	EQUIPMENT PURCHASES	\$ 231,407	\$ 182,285	\$ 88,145	\$ (94,140)
7090	LOAN REPAYMENT	\$ 91,302	\$ 91,667		\$ (91,667)
7091	LOAN REPAYMENT	\$ 175,533	\$ 175,533	\$ 173,066	\$ (2,467)
<b>TOTAL EXPENDITURES</b>		<b>\$ 523,246</b>	<b>\$ 465,044</b>	<b>\$ 261,211</b>	<b>\$ (203,833)</b>
<b>NET OF REVENUES/EXPENDITURES - FUND 15</b>		<b>\$ (523,246)</b>	<b>\$ (464,144)</b>	<b>\$ (261,211)</b>	<b>\$ 202,933</b>
<b>INTERFUND TRANSFERS FROM CORPORATE</b>		<b>\$ 164,500</b>	<b>\$ 185,000</b>	<b>\$ 95,000</b>	
<b>INTERFUND TRANSFERS FROM RECREATION</b>		<b>\$ 155,500</b>	<b>\$ 155,500</b>	<b>\$ 85,000</b>	
<b>INTERFUND TRANSFERS FROM NSSRA</b>		<b>\$ 85,290</b>	<b>\$ 61,311</b>	<b>\$ 49,686</b>	
<b>TOTAL INTERFUND TRANSFERS</b>		<b>\$ 405,290</b>	<b>\$ 401,811</b>	<b>\$ 229,686</b>	<b>\$ -</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$ 75,590</b>	<b>\$ 75,590</b>	<b>\$ 13,257</b>	
<b>FISCAL YEAR RESERVES BEFORE INTERFUND TRANSFERS</b>		<b>\$ (523,246)</b>	<b>\$ (464,144)</b>	<b>\$ (261,211)</b>	
<b>TOTAL INTERFUND TRANSFERS</b>		<b>\$ 405,290</b>	<b>\$ 401,811</b>	<b>\$ 229,686</b>	<b>\$ -</b>
<b>FUND BALANCE ENDING</b>		<b>\$ (42,366)</b>	<b>\$ 13,257</b>	<b>\$ (18,268)</b>	
<b>ALLOCATIONS</b>					
<b>UNRESTRICTED-ASSIGNED</b>	<b>OTHER CAPITAL PROJECTS</b>	<b>\$ (42,366)</b>	<b>\$ 13,257</b>	<b>\$ (18,268)</b>	
<b>TOTAL ALLOCATIONS</b>		<b>\$ (42,366)</b>	<b>\$ 13,257</b>	<b>\$ (18,268)</b>	
<b>ENDING UNASSIGNED FUNDS</b>		<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ -</b>

		Capital Fund Summary															
		Actuals as of 06/30/17	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
DESCRIPTION		1 Projection 15/16	2 Projection 16/17	3 Projection 17/18	4 Projection 18/19	5 Projection 19/20	6 Projection 20/21	7 Projection 21/22	8 Projection 22/23	9 Projection 23/24	10 Projection 24/25	11 Projection 25/26	12 Projection 26/27	13 Projection 27/28	14 Projection 28/29	15 Projection 29/30	16 Projection 30/31
REVENUE	EQUIPMENT SALE PROCEEDS	7,000	900	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	CORPORATE TRANSFER	127,850	185,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
	RECREATION TRANSFER	296,000	155,500	85,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
	NSSRA TRANSFER	47,360	61,311	49,686	51,830	49,683	52,450	109,947	50,333	42,017	46,450	46,293	45,593	44,860	44,077	43,260	42,410
<b>TOTAL REVENUE</b>		<b>478,210</b>	<b>402,711</b>	<b>229,686</b>	<b>221,830</b>	<b>219,683</b>	<b>222,450</b>	<b>279,947</b>	<b>220,333</b>	<b>212,017</b>	<b>216,450</b>	<b>216,293</b>	<b>215,593</b>	<b>214,860</b>	<b>214,077</b>	<b>213,260</b>	<b>212,410</b>
EQUIPMENT EXPENSES																	
<b>TOTAL EQUIPMENT EXPENSES</b>		<b>35,019</b>	<b>6,300</b>	<b>15,700</b>	<b>54,000</b>	<b>45,000</b>	<b>65,000</b>	<b>114,000</b>	<b>60,000</b>	<b>15,000</b>	<b>45,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
CAPITAL PROJECTS EXPENSES	PROFESSIONAL FEES	163,656	15,344	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	All PARKS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	COMMUNITY CENTER	2,286,654	72,116	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	WILLOW PARK	16,999	78,519	57,445	-	-	-	-	-	-	-	-	-	-	-	-	-
	CLARKSON PARK	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-
	FOX MEADOW	10,694	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL PROJECTS EXPENSES</b>		<b>2,478,004</b>	<b>165,979</b>	<b>72,445</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>478,210</b>	<b>402,711</b>	<b>229,686</b>	<b>221,830</b>	<b>219,683</b>	<b>222,450</b>	<b>279,947</b>	<b>220,333</b>	<b>212,017</b>	<b>216,450</b>	<b>216,293</b>	<b>215,593</b>	<b>214,860</b>	<b>214,077</b>	<b>213,260</b>	<b>212,410</b>
<b>TOTAL EXPENSES (EQUIP &amp; PROJECTS)</b>		<b>2,513,023</b>	<b>172,279</b>	<b>88,145</b>	<b>54,000</b>	<b>45,000</b>	<b>65,000</b>	<b>114,000</b>	<b>60,000</b>	<b>15,000</b>	<b>45,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
<b>NET BEFORE OTHER FINANCING SOURCES</b>		<b>(2,034,812)</b>	<b>230,432</b>	<b>141,541</b>	<b>167,830</b>	<b>174,683</b>	<b>157,450</b>	<b>165,947</b>	<b>160,333</b>	<b>197,017</b>	<b>171,450</b>	<b>168,293</b>	<b>167,593</b>	<b>166,860</b>	<b>166,077</b>	<b>165,260</b>	<b>164,410</b>
OTHER FINANCING SOURCES	LOAN PROCEEDS	2,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PRINCIPAL & INTEREST PAYMENT	(8,330)	(267,200)	(173,066)	(170,600)	(168,133)	(165,600)	(163,066)	(160,533)	(157,866)	(155,200)	(152,533)	(149,733)	(146,800)	(143,666)	(140,400)	(137,000)
<b>NET FINANCING SOURCES</b>		<b>1,991,670</b>	<b>(267,200)</b>	<b>(173,066)</b>	<b>(170,600)</b>	<b>(168,133)</b>	<b>(165,600)</b>	<b>(163,066)</b>	<b>(160,533)</b>	<b>(157,866)</b>	<b>(155,200)</b>	<b>(152,533)</b>	<b>(149,733)</b>	<b>(146,800)</b>	<b>(143,666)</b>	<b>(140,400)</b>	<b>(137,000)</b>
<b>BEG. CAPITAL FUND BALANCE</b>		<b>118,735</b>	<b>75,593</b>	<b>38,825</b>	<b>7,300</b>	<b>4,530</b>	<b>11,080</b>	<b>2,930</b>	<b>5,810</b>	<b>5,611</b>	<b>44,761</b>	<b>61,011</b>	<b>76,771</b>	<b>94,632</b>	<b>114,692</b>	<b>137,102</b>	<b>161,962</b>
<b>CURRENT YEAR RESERVES</b>		<b>(43,142)</b>	<b>(36,768)</b>	<b>(31,526)</b>	<b>(2,770)</b>	<b>6,550</b>	<b>(8,150)</b>	<b>2,881</b>	<b>(200)</b>	<b>39,151</b>	<b>16,250</b>	<b>15,760</b>	<b>17,860</b>	<b>20,060</b>	<b>22,411</b>	<b>24,860</b>	<b>27,410</b>
<b>ENDING FUND BALANCE</b>		<b>75,593</b>	<b>38,825</b>	<b>7,300</b>	<b>4,530</b>	<b>11,080</b>	<b>2,930</b>	<b>5,810</b>	<b>5,611</b>	<b>44,761</b>	<b>61,011</b>	<b>76,771</b>	<b>94,632</b>	<b>114,692</b>	<b>137,102</b>	<b>161,962</b>	<b>189,372</b>

To: Park Board of Commissioners  
From: George Alexoff  
Date: July 26, 2017  
Subject: Digital Marketing & Customer Engagement

Commissioner Beil has asked staff to provide the Board with an update on the agency's current digital marketing and customer engagement efforts.

Bill Byron and Nada Becker will present to the board these efforts.

To: Park Board of Commissioners  
From: George Alexoff  
Subject: Informational Items  
Date: July 26, 2017

### **Walden Lane Development**

The Village of Northfield Community Development Director, Steve Gutierrez has reached out to me regarding a new proposed development in the Village.

Steve wanted to let me know that the size of the development enacts a Village code which affects both the Park and School Districts. The following link is the complete explanation

- Dedication of School/Park Land section of our Village Code (Appendix B – Subdivisions):  
[http://www.sterlingcodifiers.com/codebook/index.php?book\\_id=886&chapter\\_id=70356#s687848](http://www.sterlingcodifiers.com/codebook/index.php?book_id=886&chapter_id=70356#s687848).

The developer has requested relief from the code. The Village has directed them to us. At this time I have not heard from them. I would like to spend some time discussing the potential development and how it would relate to the Park District.

The link below is the application submitted to the Village.  
<http://www.northfieldil.org/CivicAlerts.aspx?AID=77>

### **Vacation**

I will be on vacation from August 5 - August 12. If you need anything please reach out to Bill.

## CONSENT AGENDA



**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, JUNE 26, 2017  
NORTHFIELD COMMUNITY CENTER  
CONFERENCE ROOM 6:30 PM**

The meeting was called to order at 6:30 p.m. and a roll call was taken.  
Present: Commissioners –Bickford, Knight, Klein, O’Grady, Zieziula,  
Also present staff members: Alexoff, Guillen, Byron,  
Absent: Treasurer Morrell, Commissioners: Bramlage, Beil

**Approval / Additions to Agenda**

None

**Audience Comments**

None

**Correspondence**

None

**Director’s Report**

**a. 2017-2018 Proposed Budget**

Director Alexoff communicated that the Administrative and Finance Committee met to review the proposed budget. Finance Chair Klein reported that the staff did a nice job presenting the budget and explaining how it works with the new BS&A accounting system. Commissioner Klein reported that the committee would recommend approving the 2017-2018 budget as presented. Director Alexoff stated that a public hearing for the Budget and Appropriation Ordinance is scheduled at 6:15 p.m. on July 31, 2017 prior to the regular board meeting.

Commissioner Knight made a motion to approve the 2017-2018 budget in tentative form. Commissioner O’Grady seconded the motion. A roll call was made.

**Voting Aye: Commissioners:** Bickford, Knight, Klein, O’Grady, Zieziula,

**Voting Nay: Commissioners:** None

**Absent: Commissioners:** Bramlage, Beil

**Abstain: Commissioners:** None

Motion passed

**b. 2017-2018 Prevailing Wage Ordinance 06-26-17-01**

By law the District must adopt the prevailing wages for any work, projects that the Park District does. The wages are listed on the report presented.

Commissioner Bickford made a motion to adopt the 2017-2018 Prevailing Wage Ordinance 06-26-17-01. Commissioner Zieziula seconded the motion. A roll call was made.

**Voting Aye: Commissioners:** Bickford, Knight, Klein, O’Grady, Zieziula,  
**Voting Nay: Commissioners:** None  
**Absent: Commissioners:** Bramlage, Beil  
**Abstain: Commissioners:** None  
Motion passed

**c. Informational Items**

- Next board meeting is on the fifth Monday in July which is July 31st.
- The Budget and Appropriations public meeting will be held at 6:15 p.m. on July 31<sup>st</sup> prior to our regular board meeting.
- Staff is planning a summer concert event in August.
- North by Northfield has been cancelled –there was not a lot of vendor support.
- Parks Foundation is still in the planning stages.

**Consent Agenda**

- a. Approval of Board Meeting Minutes 5/22/17**
- b. Approval of Administrative & Finance Meeting Minutes 6/5/17**
- c. Approval of Cash Expenditures for Month of May 2017 (copy for review will be available at the meeting).**

Commissioner Klein made a motion to approve the Consent Agenda. Commissioner Zieziula seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners:** Bickford, Knight, Klein, O’Grady, Zieziula,  
**Voting Nay: Commissioners:** None  
**Absent: Commissioners:** Bramlage, Beil  
**Abstain: Commissioners:** None  
Motion passed

**Agency Reports**

- a. Finance** –On track with budget

- b. Recreation / Park Grounds and Facility**

Superintendent Bill Byron highlighted some items from the recreation report as follows:

- Soccer field renovations are going really well; one half will open in August, the eastern side will stay closed until the spring.
- Streambank rehabilitation is being done by the MWRD at a very low cost and they have been really easy to work with and great quality.
- Two big tournaments are over and the fields handled them well with some pretty tough weather.
- Playground chips have been replenished at Clarkson and Fox Meadow Parks.
- The new vending machine has been installed.
- Camp has been going well to date. Lots of kids this year.
- Staff has secured three Park Partners for a year-long sponsorship. They are Northview Bank & Trust, Nels Johnson Tree Care and Hofherr Meat.

## **ADJOURNMENT**

Commissioner Bickford made a motion to adjourn the meeting at 7:12 p.m.  
Commissioner Klein seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners:** Bickford, Knight, Klein, O'Grady, Zieziula,

**Voting Nay: Commissioners:** None

**Absent: Commissioners:** Bramlage, Beil

**Abstain: Commissioners:** None

Motion passed

## AGENCY REPORTS

07/24/2017

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
				YTD ACTUAL VS YTD BUDGET		
Fund 01 - CORPORATE FUND						
Revenues						
01 3010	TAXES	680,676.88	701,908.82	695,000.00	695,000.00	6,908.82
01 3070	BANK INTEREST	1,704.04	1,143.36	1,200.00	1,200.00	(56.64)
01 3091	NSSRA REIMBURSEMENT	7,164.80	7,011.00	6,346.70	6,346.70	664.30
01 3099	MISCELLANEOUS REVENUE	1,510.00	1,823.18	1,500.00	1,500.00	323.18
TOTAL REVENUES		691,055.72	711,886.36	704,046.70	704,046.70	7,839.66
Expenditures						
01 4008	FT SALARIES	284,715.17	274,488.22	281,259.00	281,259.00	(6,770.78)
01 4009	PT SALARIES	72,466.24	98,102.19	88,555.00	88,555.00	9,547.19
01 4015	HEALTH INSURANCE	54,813.96	61,341.67	60,454.14	60,454.14	887.53
01 4026	GAS / MILEAGE REIMBURSEMENT	6,609.28	6,992.87	7,200.00	7,200.00	(207.13)
01 4050	DUES & EDUCATION	16,024.11	16,801.61	19,057.00	19,057.00	(2,255.39)
01 4099	MISC -EXP	14,066.31	11,095.20	15,000.00	15,000.00	(3,904.80)
01 5022	PHONE	6,055.59	7,174.03	6,000.00	6,000.00	1,174.03
01 5023	INTERNET / CABLE	3,027.34	4,280.52	4,788.00	4,788.00	(507.48)
01 5030	PRINTING	33,101.77	17,989.74	31,450.00	31,450.00	(13,460.26)
01 5040	LEGAL & PROFESSIONAL	2,748.80	4,235.00	9,600.00	9,600.00	(5,365.00)
01 5060	CONTRACTUAL	39,974.54	40,225.46	47,893.96	47,893.96	(7,668.50)
01 6010	SMALL EQUIPMENT	5,991.36	3,199.09	5,000.00	5,000.00	(1,800.91)
01 6021	SUPPLIES	3,335.21	3,426.25	4,800.00	4,800.00	(1,373.75)
01 6025	POSTAGE	4,342.47	4,348.64	4,395.40	4,395.40	(46.76)
01 6070	SAFETY	2,281.34	1,805.02	2,210.00	2,210.00	(404.98)
01 9992	FUND TRANSFER	127,850.00	185,000.00	164,500.00	164,500.00	20,500.00
TOTAL EXPENDITURES		677,403.49	740,505.51	752,162.50	752,162.50	(11,656.99)
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		691,055.72	711,886.36	704,046.70	704,046.70	7,839.66
TOTAL EXPENDITURES		677,403.49	740,505.51	752,162.50	752,162.50	(11,656.99)
NET OF REVENUES & EXPENDITURES		13,652.23	(28,619.15)	(48,115.80)	(48,115.80)	19,496.65
BEG. FUND BALANCE		211,129.01	224,781.24	224,781.24	224,781.24	
END FUND BALANCE		224,781.24	196,162.09	176,665.44	176,665.44	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	BUDGET			VARIANCE	
		YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	YEAR-TO-DATE THRU 06/30/17		2016-17 AMENDED BUDGET
Fund 03 - RECREATION						
Revenues						
03 3010	TAXES	47,708.92	50,584.77	48,800.00	48,800.00	1,784.77
03 3020	USER FEES	390,428.90	561,763.46	453,289.00	453,289.00	108,474.46
03 3030	RENTAL	326,813.89	298,803.00	315,866.00	315,866.00	(17,063.00)
03 3050	CONCESSION REVENUE	4,737.02	5,327.01	3,480.00	3,480.00	1,847.01
03 3060	CONTRIBUTIONS	1,840.19	200.00	0.00	0.00	200.00
03 3095	REIMBURSEMENT	0.00	275.00	0.00	0.00	275.00
03 3099	MISCELLANEOUS REVENUE	5,400.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		776,928.92	916,953.24	821,435.00	821,435.00	95,518.24
Expenditures						
03 4008	FT SALARIES	79,386.43	119,966.56	120,505.00	120,505.00	(538.44)
03 4009	PT SALARIES	184,105.78	169,956.59	185,939.75	185,939.75	(15,983.16)
03 4095	FLOOD CLAIM EXPENSES	801.75	(131.25)	1.00	1.00	(132.25)
03 4099	MISCELLANEOUS EXPENSE	74.90	0.00	0.00	0.00	0.00
03 5021	ELECTRICITY	25,272.66	31,579.12	25,700.00	25,700.00	5,879.12
03 5022	PHONE	58.03	0.00	0.00	0.00	0.00
03 5024	WATER	3,859.68	4,278.26	4,440.00	4,440.00	(161.74)
03 5025	GAS	4,541.84	3,179.18	4,600.00	4,600.00	(1,420.82)
03 5060	CONTRACTUAL	147,594.93	193,999.53	173,826.09	173,826.09	20,173.44
03 5061	REPAIR & MAINTENANCE	81,326.78	77,014.19	66,750.00	66,750.00	10,264.19
03 6010	SMALL EQUIPMENT	2,865.29	7,866.94	11,675.00	11,675.00	(3,808.06)
03 6020	EQUIPMENT PURCHASES	0.00	5,435.67	0.00	0.00	5,435.67
03 6021	SUPPLIES	76,810.92	91,524.63	90,151.68	90,151.68	1,372.95
03 6050	CONCESSION SUPPLIES	0.00	3,471.00	0.00	0.00	3,471.00
03 9992	FUND TRANSFER	296,000.00	155,500.00	155,501.00	155,501.00	(1.00)
TOTAL EXPENDITURES		902,698.99	863,640.42	839,089.52	839,089.52	24,550.90
Fund 03 - RECREATION:						
TOTAL REVENUES		776,928.92	916,953.24	821,435.00	821,435.00	95,518.24
TOTAL EXPENDITURES		902,698.99	863,640.42	839,089.52	839,089.52	24,550.90
NET OF REVENUES & EXPENDITURES		(125,770.07)	53,312.82	(17,654.52)	(17,654.52)	70,967.34
BEG. FUND BALANCE		383,700.48	257,930.41	257,930.41	257,930.41	
END FUND BALANCE		257,930.41	311,243.23	240,275.89	240,275.89	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET	2016-17	VARIANCE
				YEAR-TO-DATE THRU 06/30/17	AMENDED BUDGET	
Fund 05 - SPECIAL -NSSRA						
Revenues						
05 3010	TAXES	166,163.38	163,034.21	160,000.00	160,000.00	3,034.21
TOTAL REVENUES		166,163.38	163,034.21	160,000.00	160,000.00	3,034.21
Expenditures						
05 4008	FT SALARIES	16,501.82	20,515.74	20,947.00	20,947.00	(431.26)
05 4009	PT SALARIES	7,010.31	1,250.78	1,269.99	1,269.99	(19.21)
05 7010	NSSRA -EXPENSE	95,637.38	78,238.84	97,409.71	97,409.71	(19,170.87)
05 9992	FUND TRANSFER	47,360.00	61,311.00	85,290.00	85,290.00	(23,979.00)
05 9995	EMERGENCY FUNDS -2016-2017 BUDGET	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		166,509.51	161,316.36	204,916.70	204,916.70	(43,600.34)
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		166,163.38	163,034.21	160,000.00	160,000.00	3,034.21
TOTAL EXPENDITURES		166,509.51	161,316.36	204,916.70	204,916.70	(43,600.34)
NET OF REVENUES & EXPENDITURES		(346.13)	1,717.85	(44,916.70)	(44,916.70)	46,634.55
BEG. FUND BALANCE		144,840.91	144,494.78	144,494.78	144,494.78	
END FUND BALANCE		144,494.78	146,212.63	99,578.08	99,578.08	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
				YTD ACTUAL VS YTD BUDGET		
Fund 07 - AUDITING						
Revenues						
07 3010	TAXES	11,609.41	12,151.77	11,800.00	11,800.00	351.77
TOTAL REVENUES		11,609.41	12,151.77	11,800.00	11,800.00	351.77
Expenditures						
07 5040	LEGAL & PROFESSIONAL	8,500.00	8,600.00	8,700.00	8,700.00	(100.00)
TOTAL EXPENDITURES		8,500.00	8,600.00	8,700.00	8,700.00	(100.00)
Fund 07 - AUDITING:						
TOTAL REVENUES		11,609.41	12,151.77	11,800.00	11,800.00	351.77
TOTAL EXPENDITURES		8,500.00	8,600.00	8,700.00	8,700.00	(100.00)
NET OF REVENUES & EXPENDITURES		3,109.41	3,551.77	3,100.00	3,100.00	451.77
BEG. FUND BALANCE		10,394.02	13,503.43	13,503.43	13,503.43	
END FUND BALANCE		13,503.43	17,055.20	16,603.43	16,603.43	



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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
Fund 09 - LIABILITY INSURANCE						
Revenues						
09 3010	TAXES	34,484.37	35,508.73	35,000.00	35,000.00	508.73
TOTAL REVENUES		34,484.37	35,508.73	35,000.00	35,000.00	508.73
Expenditures						
09 4008	FT SALARIES	4,015.28	4,241.72	4,242.00	4,242.00	(0.28)
09 7020	LIABILITY INSURANCE	28,641.36	29,889.17	31,696.26	31,696.26	(1,807.09)
TOTAL EXPENDITURES		32,656.64	34,130.89	35,938.26	35,938.26	(1,807.37)
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		34,484.37	35,508.73	35,000.00	35,000.00	508.73
TOTAL EXPENDITURES		32,656.64	34,130.89	35,938.26	35,938.26	(1,807.37)
NET OF REVENUES & EXPENDITURES		1,827.73	1,377.84	(938.26)	(938.26)	2,316.10
BEG. FUND BALANCE		17,415.39	19,243.12	19,243.12	19,243.12	
END FUND BALANCE		19,243.12	20,620.96	18,304.86	18,304.86	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
Fund 11 - SOCIAL SECURITY						
Revenues						
11 3010	TAXES	54,003.33	40,879.67	46,000.00	46,000.00	(5,120.33)
TOTAL REVENUES		54,003.33	40,879.67	46,000.00	46,000.00	(5,120.33)
Expenditures						
11 4011	WITHOLDING	46,273.22	52,407.82	54,003.00	54,003.00	(1,595.18)
11 9995	EMERGENCY FUNDS -2016-2017 BUDGET	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		46,273.22	52,407.82	54,003.00	54,003.00	(1,595.18)
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		54,003.33	40,879.67	46,000.00	46,000.00	(5,120.33)
TOTAL EXPENDITURES		46,273.22	52,407.82	54,003.00	54,003.00	(1,595.18)
NET OF REVENUES & EXPENDITURES		7,730.11	(11,528.15)	(8,003.00)	(8,003.00)	(3,525.15)
BEG. FUND BALANCE		46,948.99	54,679.10	54,679.10	54,679.10	
END FUND BALANCE		54,679.10	43,150.95	46,676.10	46,676.10	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
Fund 13 - IMRF						
Revenues						
13 3010	TAXES	54,013.23	55,188.90	56,000.00	56,000.00	(811.10)
TOTAL REVENUES		54,013.23	55,188.90	56,000.00	56,000.00	(811.10)
Expenditures						
13 4012	IMRF-EMPLOYER	49,050.71	49,798.83	50,000.00	50,000.00	(201.17)
13 9995	EMERGENCY FUNDS -2016-2017 BUDGET	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		49,050.71	49,798.83	50,000.00	50,000.00	(201.17)
Fund 13 - IMRF:						
TOTAL REVENUES		54,013.23	55,188.90	56,000.00	56,000.00	(811.10)
TOTAL EXPENDITURES		49,050.71	49,798.83	50,000.00	50,000.00	(201.17)
NET OF REVENUES & EXPENDITURES		4,962.52	5,390.07	6,000.00	6,000.00	(609.93)
BEG. FUND BALANCE		24,789.39	29,751.91	29,751.91	29,751.91	
END FUND BALANCE		29,751.91	35,141.98	35,751.91	35,751.91	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
				YTD ACTUAL VS YTD BUDGET		
Fund 15 - CAPITAL PROJECTS						
Revenues						
15 3090	LOAN PROCEEDS	2,000,000.00	0.00	0.00	0.00	0.00
15 3098	EQUIPMENT SALE PROCEEDS	7,000.00	0.00	0.00	0.00	0.00
15 3099	MISCELLANEOUS REVENUE	0.00	900.00	0.00	0.00	900.00
15 9991	TRANSFER FROM REC	296,000.00	155,500.00	155,500.00	155,500.00	0.00
15 9993	TRANS. FROM NSSRA	47,360.00	61,311.00	85,290.00	85,290.00	(23,979.00)
15 9994	TRANS. FROM CORPORATE	127,850.00	185,000.00	164,500.00	164,500.00	20,500.00
TOTAL REVENUES		2,478,210.00	402,711.00	405,290.00	405,290.00	(2,579.00)
Expenditures						
15 4099	MISC EXPENSE	11,436.35	0.00	0.00	0.00	0.00
15 5040	LEGAL & PROFESSIONAL	163,655.84	15,397.14	25,000.00	25,000.00	(9,602.86)
15 5060	CONTRACTUAL	10,693.75	0.00	3.98	3.98	(3.98)
15 6020	EQUIPMENT PURCHASES	331,314.63	156,935.40	231,407.00	231,407.00	(74,471.60)
15 7090	LOAN REPAYMENT	8,333.33	91,666.73	91,302.00	91,302.00	364.73
15 7091	LOAN REPAYMENT	1,995,921.00	175,533.00	175,533.00	175,533.00	0.00
TOTAL EXPENDITURES		2,521,354.90	439,532.27	523,245.98	523,245.98	(83,713.71)
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		2,478,210.00	402,711.00	405,290.00	405,290.00	(2,579.00)
TOTAL EXPENDITURES		2,521,354.90	439,532.27	523,245.98	523,245.98	(83,713.71)
NET OF REVENUES & EXPENDITURES		(43,144.90)	(36,821.27)	(117,955.98)	(117,955.98)	81,134.71
BEG. FUND BALANCE		118,734.98	75,590.08	75,590.08	75,590.08	
END FUND BALANCE		75,590.08	38,768.81	(42,365.90)	(42,365.90)	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 ALL FUNDS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE 06/30/2016	YTD BALANCE 06/30/2017	BUDGET		VARIANCE YTD ACTUAL VS YTD BUDGET
				YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	
TOTAL REVENUES - ALL FUNDS		4,266,468.36	2,338,313.88	2,239,571.70	2,239,571.70	98,742.18
TOTAL EXPENDITURES - ALL FUNDS		4,404,447.46	2,349,932.10	2,468,055.96	2,468,055.96	(118,123.86)
NET OF REVENUES & EXPENDITURES		(137,979.10)	(11,618.22)	(228,484.26)	(228,484.26)	216,866.04
BEG. FUND BALANCE - ALL FUNDS		957,953.17	819,974.07	819,974.07	819,974.07	
END FUND BALANCE - ALL FUNDS		819,974.07	808,355.85	591,489.81	591,489.81	

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET		VARIANCE
		06/30/2016	06/30/2017	YEAR-TO-DATE THRU 06/30/17	2016-17 AMENDED BUDGET	YTD ACTUAL VS FTYD BDGT
'ADMINISTRATIVE'						
03 3010	TAXES	47,708.92	50,584.77	48,800.00	48,800.00	1,784.77
03 3060	CONTRIBUTIONS	1,840.19	200.00	0.00	0.00	200.00
03 4008	FT SALARIES	38,930.75	37,969.27	38,500.00	38,500.00	(530.73)
03 4095	SCHOLARSHIPS-EXPENSE	801.75	(131.25)	1.00	1.00	(132.25)
03 4099	MISCELLANEOUS EXPENSE	74.90	0.00	0.00	0.00	0.00
Net 'ADMINISTRATIVE'		9,741.71	12,946.75	10,299.00	10,299.00	(2,647.75)
'PARKS & FACILITIES'						
03 3020	USER FEES	23,502.20	75,254.61	27,000.00	27,000.00	48,254.61
03 3030	RENTAL	326,813.89	298,803.00	315,866.00	315,866.00	(17,063.00)
03 3050	CONCESSION REVENUE	4,737.02	5,327.01	3,480.00	3,480.00	1,847.01
03 3095	REIMBURSEMENT	0.00	275.00	0.00	0.00	275.00
03 3099	MISCELLANEOUS REVENUE	5,400.00	0.00	0.00	0.00	0.00
03 4008	FT SALARIES	40,455.68	81,997.29	82,005.00	82,005.00	(7.71)
03 4009	PT SALARIES	93,696.46	59,653.19	56,225.00	56,225.00	3,428.19
03 5021	ELECTRICITY	25,272.66	31,579.12	25,700.00	25,700.00	5,879.12
03 5022	PHONE	58.03	0.00	0.00	0.00	0.00
03 5024	WATER	3,859.68	4,278.26	4,440.00	4,440.00	(161.74)
03 5025	GAS	4,541.84	3,179.18	4,600.00	4,600.00	(1,420.82)
03 5060	CONTRACTUAL	55,710.24	51,690.98	83,903.00	83,903.00	(32,212.02)
03 5061	REPAIR & MAINTENANCE	81,326.78	77,014.19	66,750.00	66,750.00	10,264.19
03 6010	SMALL EQUIPMENT	2,865.29	7,866.94	11,675.00	11,675.00	(3,808.06)
03 6020	EQUIPMENT PURCHASES	0.00	5,435.67	0.00	0.00	5,435.67
03 6021	SUPPLIES	61,187.70	69,495.35	69,020.00	69,020.00	475.35
03 6050	CONCESSION SUPPLIES	0.00	3,471.00	0.00	0.00	3,471.00
Net 'PARKS & FACILITIES'		(8,521.25)	(16,001.55)	(57,972.00)	(57,972.00)	(41,970.45)
'GENERAL PROGRAMS'						
03 3020	USER FEES	67,679.70	114,785.00	96,761.00	96,761.00	18,024.00
03 4009	PT SALARIES	9,742.22	21,427.15	27,192.00	27,192.00	(5,764.85)
03 5060	CONTRACTUAL	29,173.17	46,154.80	30,026.00	30,026.00	16,128.80
03 6021	SUPPLIES	1,178.88	2,371.33	3,100.00	3,100.00	(728.67)
Net 'GENERAL PROGRAMS'		27,585.43	44,831.72	36,443.00	36,443.00	(8,388.72)

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 RECREATION FUND BY GROUPINGS

FUND ACCOUNT	DESCRIPTION	YTD BALANCE	YTD BALANCE	BUDGET	2016-17	VARIANCE
		06/30/2016	06/30/2017	YEAR-TO-DATE THRU 06/30/17	AMENDED BUDGET	YTD ACTUAL VS FTYD BDGT
'SPECIAL EVENTS'						
03 3020	USER FEES	17,117.00	27,030.10	15,250.00	15,250.00	11,780.10
03 4009	PT SALARIES	1,496.00	2,317.50	1,710.00	1,710.00	607.50
03 5060	CONTRACTUAL	26,418.73	33,793.83	25,470.00	25,470.00	8,323.83
03 6021	SUPPLIES	6,610.75	9,694.94	8,022.00	8,022.00	1,672.94
Net 'SPECIAL EVENTS'		(17,408.48)	(18,776.17)	(19,952.00)	(19,952.00)	(1,175.83)
'ATHLETIC PROGRAMS'						
03 3020	USER FEES	42,834.00	39,032.00	44,378.00	44,378.00	(5,346.00)
03 4009	PT SALARIES	7,338.75	2,608.50	11,012.50	11,012.50	(8,404.00)
03 5060	CONTRACTUAL	5,193.10	7,422.00	3,874.00	3,874.00	3,548.00
03 6021	SUPPLIES	1,646.45	1,747.60	1,500.00	1,500.00	247.60
Net 'ATHLETIC PROGRAMS'		28,655.70	27,253.90	27,991.50	27,991.50	737.60
'CAMPS'						
03 3020	USER FEES	206,837.50	251,160.75	237,900.00	237,900.00	13,260.75
03 4009	PT SALARIES	46,154.35	57,376.25	62,400.25	62,400.25	(5,024.00)
03 5060	CONTRACTUAL	30,298.19	38,688.42	30,553.09	30,553.09	8,135.33
03 6021	SUPPLIES	6,187.14	8,215.41	8,509.68	8,509.68	(294.27)
Net 'CAMPS'		124,197.82	146,880.67	136,436.98	136,436.98	(10,443.69)
'FITNESS PROGRAMS'						
03 3020	USER FEES	32,458.50	54,501.00	32,000.00	32,000.00	22,501.00
03 4009	PT SALARIES	25,678.00	26,574.00	27,400.00	27,400.00	(826.00)
03 5060	CONTRACTUAL	801.50	16,249.50	0.00	0.00	16,249.50
Net 'FITNESS PROGRAMS'		5,979.00	11,677.50	4,600.00	4,600.00	(7,077.50)
'INTERFUND'						
03 9992	FUND TRANSFER	296,000.00	155,500.00	155,501.00	155,501.00	(1.00)
Net 'INTERFUND'		(296,000.00)	(155,500.00)	(155,501.00)	(155,501.00)	(1.00)
TOTAL REVENUES - FUND 03						
		776,928.92	916,953.24	821,435.00	821,435.00	95,518.24
TOTAL EXPENDITURES - FUND 03						
		902,698.99	863,640.42	839,089.52	839,089.52	24,550.90
NET OF REVENUES & EXPENDITURES						
		(125,770.07)	53,312.82	(17,654.52)	(17,654.52)	70,967.34

07/24/2017

ACCOUNT BALANCE REPORT FOR NORTHFIELD PARK DISTRICT  
 PERIOD ENDING 06/30/2017  
 BALANCE SHEET

ACCOUNT	DESCRIPTION	END BALANCE 06/30/2017	BALANCE 06/30/2016	VARIANCE
<b>Assets</b>				
1000	OPERATING-NORTHVIEW	19,679.65	347,965.99	(328,286.34)
1003	NVB PETTY CHECKING 000430023000031	1,104.87	1,104.87	0.00
1007	ILLINOIS FUNDS MM 007139101443	549.14	552.15	(3.01)
1010	NORTHVIEW TAX ACCT 7530000691	878,839.76	925,347.57	(46,507.81)
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	0.00
1015	AMERICAN CHARTERED BANK-XXX760	0.00	134,217.50	(134,217.50)
1200	ACCOUNTS RECEIVABLE	82,292.75	100,808.90	(18,516.15)
1250	TAXES RECEIVABLE	508,901.99	508,901.99	0.00
1300	PREPAID EXPENSES	260,767.46	35,871.57	224,895.89
TOTAL ASSETS		1,752,235.62	2,054,870.54	(302,634.92)
<b>Liabilities</b>				
2000	ACCOUNTS PAYABLE	14,623.00	414,538.30	(399,915.30)
2010	ACCRUED PAYABLES/PAYROLL	(2.17)	34,340.88	(34,343.05)
2011	EMPLOYEE COMPENSATION	39,130.00	32,630.00	6,500.00
2050	DEFERRED INCOME	381,009.00	244,221.25	136,787.75
2060	DEFERRED TAX REVENUE	508,901.99	508,901.99	0.00
2105	HEALTH CARE FSA	100.20	146.30	(46.10)
2300	FAMILY CREDIT	117.75	117.75	0.00
TOTAL LIABILITIES		943,879.77	1,234,896.47	(291,016.70)
<b>Fund Equity</b>				
9000	FUND BALANCE	819,974.07	957,953.17	(137,979.10)
		819,974.07	957,953.17	(137,979.10)
SURPLUS/DEFICIT		11,618.22	137,979.10	
TOTAL FUND EQUITY		808,355.85	819,974.07	



**Superintendent's Report**  
**Bill Byron**  
**July 2017**

**Willow Park**

- The rains over the last two weeks have caused the park to flood numerous times. Unfortunately the water sat on some of our athletic fields for multiple days which caused turf damage. We have been waiting for the fields to dry out to a point where we can safely core aerify them to reduce the compaction left from the weight of all the water. After that we will seed and fertilize to help restore the damaged areas.
- Most of our summer sports have concluded, which brings a welcomed rest period for the fields, especially after all the flooding. Since the fields are not being used, we are scheduling the renovation work for Field 1 and Field 2 to happen in August. The renovation will include the removal of the infield lips, as well as bringing in more infield mix to allow the contractor to properly grade the fields.
- The streambank repairs held up really well through the floods. The stone stabilization was clearly the best method for stabilization as we saw no further erosion during long periods of high water flow through the affected areas.
- Paving work to the asphalt walking paths is delayed due to wet conditions in the park.

**Clarkson Park**

- Clarkson Park was not hit that hard during the flood periods. The main skating rink bowl is tied into the Village storm sewer system, so we saw some water backup into the bowl, but it was minimal with no real damage to speak of.
- We recently replaced all of the folding chairs with much sturdier chairs and storage racks.

**Fox Meadow Park**

- Regular wetland and landscape maintenance continues at Fox Meadow.
- Sunset Ridge School will again use our soccer field for its fall season while the school is under construction.

**Community Center**

- The heavy rains brought five roof leaks to our attention, mainly in older sections of the roof. We had our roofing company out soon after to conduct repairs. The first wave of repairs seems to have fixed three of the leaks, while two continued to leak during the next rainfall. The contractors will be back out this week to re-address those leaks.
- We are replacing the high bay lights in the gymnasium and the fluorescent lights in the Residents Center as part of a ComEd grant program that helps to fund energy efficient lighting. The school has partnered with us to help cover all the costs, which were surprisingly low after the assistance from ComEd.

Recreation Board Report  
July 2017  
Jim Reuter  
Maria Rustman  
Nada Becker

Birthday Parties

The month of July had one Birthday Party. I currently have 2 parties that I am finishing up confirmation with for the month of August.

Camp

Camp officially ends on Friday, August 4<sup>th</sup> and Extended Camp begins the following Monday, August 7<sup>th</sup>. As of right now there are 50 campers signed up for the week. Camp has gone rather smoothly thus far and I have been very impressed with the performance of the staff, counselors and directors alike.

Fall Classes

Middlefork School begins the 2017-18 school year on September 5<sup>th</sup> and our fall classes are slated to begin that same day with our After School Rec. program and the continuation of our Before Care Rec. Our fall afterschool classes will begin the following Monday on September 11<sup>th</sup>.

Fitness

Our retention rate has been solid and we are maintaining our membership numbers at around the 320 membership mark. Membership fees and fitness class prices will be increasing on September 1<sup>st</sup>. We will be offering new Jr. Membership, evening classes: two yoga classes and a meditation class. North Shore Yoga is teaching one of the yoga classes and meditation. Chicago Loves Dance is teaching the other yoga class.

Community Center Rentals

Wildcat Jrs. Volleyball, Alvin Chiang's Badminton, and Chris Mah are all set to begin renting the facility again this fall.

Clarkson Rentals

Clarkson Lodge and the Cavallari Pavilion continue to be regularly rented and the renters have all been pleased.

Willow Park Field Use

All invoices for spring field use were sent out and are making their way back with checks. New Trier Travel and TGSA continue to use the fields for the remainder of the summer.

Sponsorship

4th of July sponsorship was strong and was the first big event where the Park Partners were recognized. The Nels Johnson Tree Care family (dad, mom and two sons) took advantage of being on-site. They brought their tent with their logo, interacted with the community, had giveaways and a drawing. They're looking to do more and have inquired about a half or full page ad in the program guide.

### Special Events

4<sup>th</sup> of July went extremely well this year. The bike judging, races, and egg toss were all huge hits as usual and with Hofherr Meat Co. running the grills this year we sold more food than ever. Staff worked extremely hard and made the event a great success.

### Summer Concert

There will be a summer concert on Wednesday, August 9<sup>th</sup> from 6 to 8PM at Clarkson Park. The band is Panic at the Costco. We're working with Taco Nano to have them bring their taco cart and sell alcohol.

### Fall Program Guide

The guide is at the printer and should be in the mail in early August. It will be on our website and an email blast will go out August 1<sup>st</sup>.